Naymote Partners for Democratic Development
Carver Mission Community, Paynesville City-Liberia, West Africa
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PROCUREMENT NOTICE: QuickBooks Accounting Software

Country: **Republic of Liberia**

Name of Project: **Democracy Advancement Program, (DAP)**

Funder: **Swedish International Development Cooperation Agency, (SIDA)**

Naymote Partners for Democratic Development has received a grant from the Swedish International Development Cooperation Agency, (SIDA) to implement the Democracy Advancement Program, (DAP) part of the grant is to increase the organizational capacity of Naymote to be more creative, innovative, and responsive, assessable and effective to advance/impact democratic governance in the region.

In this regard, the institution is seeking services from a ***local Financial Management institution/Expert/Service Provider*** to procure 2022 QuickBooks Accounting Software for 3 computer users, install and conduct staff training. The services should be provided between December 8, 2022 – January 8, 2023.

Activities to be carried out by the Vendor / Service Provider include:

1. Procurement of 2022 QuickBooks Accounting software for 3 computer users with the appropriate software license and product key.
2. Provide QuickBooks Accounting training customized for Naymote Financial Management Team.
3. Provide weeklong mentorship for trained Finance Staff.

- **REQUIREMENTS:**

1. MOST RECENT BUSINESS REGISTRATION CERTIFICATE
2. MOST RECENT TAX CLEARANCE
3. PROVIDE THREE (3) REFERENCES

NOTE:

All interested Vendors / Service Providers are requested to submit only scanned copies of service invoices/quotations, and requested documents through the following e-mail address: eddie@naymote.com, sammyd@naymote.com, and joshcleon91@gmail.com.

DEADLINE FOR SUBMISSION: DECEMBER 8, 2022 @ 5:00 P.M.

Naymote Partners for Democratic Development is a good governance and research institution working to advance the principles of democracy, rule of law, and inclusive governance in the region, the institution was created in 2001 by student leaders and activists. www.naymote.com and www.yplsa.org. The institution believes that a purposeful and effective civil society is needed to set the national policy agenda, stimulate sound and healthy grassroots responses to governance issues, and influence the uneven power dynamics that characterize the relationship between Liberia's citizens and government.

Since its establishment in 2001, NAYMOTE has initiated several programs to foster political accountability in an effort to make elected leaders more accessible, responsible, and accountable to the electorates; and to build the capacity of local leaders to be more effective in the delivery of essential government services.